

Additional Services Available

Unlimited consulting meetings

Prepare custom wedding organizer

Provide personalized budget spreadsheet

Track all deposits and payments to vendors and keep you informed as to budget status and payment due dates

Assistance with bridal apparel

Assist you in developing seating arrangements for the reception

Schedule your wedding night accommodations and ensure your room is ready upon your arrival

Accompany you to all vendor appointments

Schedule your appointments for hair styling, make-up, manicure, pedicure, massage, etc.

Advise you with the wording of you invitations

Order invitations and stuff envelopes

Ensure proper postage and mail the invitations

RSVP List Management

Create maps directing your guests to your ceremony and reception sites

Create and arrange for printing of ceremony programs

Design and create a reception seating diagram

Arrange and negotiate the best possible rate for a block of rooms at the hotel of your choice

Create and deliver welcome baskets to the hotel before out-of-town guests arrive

Locate and reserve a location for the rehearsal dinner and / or morning after brunch

Laurie Clark
weddings and events

